

Enrollment Packet Check List

The following information and forms must be submitted to Little Flower Educational Child Care prior to enrolling your child in our school

- Parent Information
- Registration and Tuition Fees
- FACTS Confirmation, if using FACTS Tuition Management Program
- Supply Lists: Please bring supplies in a bag labeled with your child's name the first week of school

Forms/Items to Complete and Return

1. Enrollment Agreement
2. Tuition Agreement
3. Identification and Emergency Information
4. Teacher-Family Orientation
5. Consent of Treatment – Community Care Licensing
6. Child's Preadmission Health History
7. Proof of Accident Insurance for Child
 - *Please bring in card and we will need to copy; otherwise we need a letter stating that the parent will take financial responsibility for medical needs*
8. Statement from Physician – including the following:
 - *Yellow Immunization Card (Please bring in card and we will copy)*
 - *Physician's Signature*
 - *Mantoux 5-T-U is required (Each child must have one within a year before entering school and another before Kindergarten)*
9. Notification of Parent's Rights
10. Personal Rights
11. Emergency Supplies – Notification of Allergies
12. Parent Communication Form
13. Permission for Use and Publication of Photographs
14. Parent Volunteer Form
15. Parent Fundraising Commitment
16. Traffic Safety Rules
17. Family Survey for Grant Purposes (*Optional*)
18. Receipt of Handbook Acknowledgment Form
19. Copy of Child's Birth Certificate
20. Copy of Child's Baptismal Certificate (*If the child has been baptized*)
21. Toilet Training Program Commitment Contract (*If applicable*)